

Tamil Nadu Magnesite Limited  
(A Govt. Of Tamil Nadu Undertaking)  
5/53, Omalur Main Road, Jagir Ammapalayam Post  
Salem-636 302. Tamil Nadu.



**E-TENDER REFERENCE No ADVT/CONTRACT/RKD/02/2024-25**

**E-TENDER ANNUAL CONTRACT FOR HIRING OF VEHICLES  
FOR MATERIAL HANDLING AND PACKING OF DEAD BURNT  
MAGNESITE AT RKD FOR THE YEAR 2024-25**

Publishing date	19.06.2024 @ 2.00 PM
Bid document downloaded/start date	19.06.2024 @ 3.00 PM
Pre bid Meeting	27.06.2024 @ 11.00 AM
Bid Submission end date	03.07.2024 @ 2.00 PM
Date of Opening of Bid	04.07.2024 @ 03.00 PM
EMD(1%)	71,000/-

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## **IMPORTANT NOTICE**

This tender procedure is governed by the Tamil Nadu Transparency in Tenders Act, 1998 and the Tamil Nadu Transparency in Tender Rules, 2000 as amended from time to time. In case of any conflict between the terms and conditions in the tender document and the Tamil Nadu Transparency in Tenders Act, 1998 and The Tamil Nadu Transparency in Tender Rules, 2000 the Act and Rules shall prevail.

<b>1.</b>	<b>PREAMBLE</b>
<p>Tamil Nadu Magnesite Limited (TANMAG), a Government of Tamil Nadu Undertaking was established in the year 1979 for mining of Magnesite and Dunite in Kurumbapatti Reserve Forest in Salem District. The Company has three Divisions namely, Mines Division, Shaft Kiln Division (SKD) &amp; Rotary Kiln Division (RKD). The Mines Division undertakes excavation of the mineral resource and the excavated Raw Magnesite is used for manufacturing of Dead Burnt Magnesite (DBM) at Rotary Kiln Division and Lightly Calcined Magnesite (LCM) at Shaft Kiln Division. Dunite a co-existing mineral obtained during the process of mining Raw Magnesite and DBM, LCM and Dunite are all sold by TANMAG to the end customers.</p> <p>TANMAG now intends to select a Contractor for <b>HIRING OF VEHICLES FOR MATERIAL HANDLING AND PACKING OF DEAD BURNT MAGNESITE</b> at RKD for ONE YEAR ( 2024-25 ) period. In this context, TANMAG invites e-tenders from reputed contactors in “Two Cover System” through transparent bidding process. The Tender notification has been published fixing the date of opening of tender as 04.07.2024 at 3.00PM.</p>	
<b>2.</b>	<b>SCOPE OF WORK</b>
<ol style="list-style-type: none"> <li>1. DBM of 120 MT per day from the bunker and loose DBM materials, to pack in 50 Kgs bags provided by the Company by screened or unscreened, to weigh and to stack in the respective godowns Grade / Lot wise manually (or) Semi Mechanized with updated Machineries at Rotary Kiln Division (RKD), Thathiengarpatti, Salem-12.</li> <li>2. Transporting and Loading / Unloading of Raw Magnesite from RM Yard as per the grades as instructed by Factory Officials from the respective yards, RM Dust, SC Dust, DBM and various materials at RKD ( Handling quantity of RM is 450 MT per Day )</li> <li>3. No. of Vehicles Required ( Minimum )  Backhole Loader - 1 No. Make JCB 3DX or equivalent Model 2018 and later  Hydraulic Tipper – 2 Nos. Capacity 10 MT and above Model 2018 and later</li> <li>4. Minimum Manpower required for Packing &amp; Loading (30+10)40 Nos. per day</li> </ol>	

3.

**ROLES AND RESPONSIBILITIES OF THE BIDDER**

**DBM PACKING**

1. SH HDPE Bags/New HDPE Bags, Jute Twine/Thread Cone and bag closer machines will be issued to the Contractor daily from our Stores. Contractor has to check and verify the quantity and collect the same.
2. At the end of working hour and after completion of packing work, the balance materials (mentioned above) are to be returned to TANMAG Stores. If there is any shortage of the material, the cost of shortage material will be debited from the Contractor's account.
3. Shovels, Spade, Mortar Pan, Thread Cone/Jute Twine, Bag Closer Machines and Stitching Needles are to be collected from the Company and to be returned every day in good condition after completion of the work.
4. The required tools/materials shall be given to the Contractor's authorized persons only.
5. The Company reserves the right to inspect during and after the execution of work.
6. If the material is not packed to the satisfaction, the same must be repacked at no extra cost. If any damage occurs to bags, at the time of repacking, the cost will be deducted from Contractor's bills.
7. The Contractor should take adequate precautionary measures while handling packed bags to avoid spillage of material, damage to HDPE bags etc., In the event of any such damage to bags or spillage of material, the resultant loss will be recovered from the Contractor.
8. The Contractor should arrange to stack the bags as per Company's instruction properly. The Contractor should avoid dragging the packed bags from the place of packing to the stacking place.
9. The Contractor should arrange sufficient man power for loading of DBM bags to trucks as per company's instructions.
  - a) Any refusal of work by the loading persons, the Contractor has to arrange outside people other than regular workmen for smooth loading work.
  - b) If packed DBM bags are found in wet condition, loading workmen have to dismantle the bags allowed the material for natural drying and repack the same.
  - c) DBM bags stored outside have to be covered by tarpaulin using loading workmen without fail to safeguard the products.
10. After loading the bags to lorry, the same will be weighed at Weigh Bridge and if any variation is noticed in weight, then it has to be corrected from bags on the top layer of lorry at no extra cost.
11. The Contractor should engage a male person as site representative to take instructions regarding packing, blending and all connected works and he should be physically available in the site during working hours without fail.

12. The Contractor has to prepare four copies “Daily Execution Report” in a printed format indicating the quantity of work carried out against each category of work enlisted in the tender. Three copies are to be submitted to TANMAG packing in charge on the next working day for certification. Two copies of certified “Daily Execution Report” will be returned by TANMAG to Successful Contractor. The Successful Contractor shall submit the bill for a consolidated period as agreed in the contract to RKD enclosing the first copy of certified “Daily Execution Report” and copy of bill to TANMAG Rotary Kiln Division enclosing second copy of certified “Daily Execution Report”.
13. The tenderer should have previous experience of at least two years in labour contract (min.38 workers per day) engaged in works like packing of DBM/LCM and RM sorting/ segregation/ collection etc., and the working hours between 6.00 AM to 6.00 PM
14. As and when the rates are revised by Government of India, Ministry of Labour & Employment, Office of the chief Labour Commissioner, the contractor should pay the revised rate from the date of notification given effect.
15. **Any modernized techniques like Mechanized or Semi-mechanized methodologies can be adopted for screening and packing of DBM.**
16. Materials receipt details through lorry will be informed over phone/person on the day of arrival.
17. Materials should be unloaded, weighed and stacked at the respective place as per instructions by FM (RKD)/Stores (RKD)
18. Quantity of materials may vary according to Company requirements.
19. Materials should be unloaded on the same day itself.
20. HDPE bags bundles should be weighed and stacked as per lot number serial.

#### **MATERIAL HANDLING WORK**

1. Quantity indicated is only approximate and may vary according to plant operating conditions. So Contractor shall arrange to carry out the work as per plant requirement. TANMAG will not assure the quantity mentioned in the tender. No idling charges to the Contractor vehicles / men will be paid by TANMAG.
2. Requirement of the loading unit (JCB and Tipper) is for 280-300 days in a year. Before the kiln light up Contractor should bring the vehicle 1 week in advance and after the stoppage the contractor should provide the vehicle minimum for a week to attend the pre light up and post stoppage work.
3. In case of breakdown of any vehicle, Contractor should repair or bring alternate vehicle immediately within 4 hours in order to maintain uninterrupted RM feed into Kiln/ maintain the Hopper level/ shifting of DBM to Godown as per TANMAG’s requirement. Delay in arrangement of alternate vehicle or repairing the vehicle, if any, affects the production of DBM the loss will be charged on the Contractor’s account. If needed, Company will make

alternate arrangement and recover the expenses incurred from the Contractor.

4. Contractor should arrange to bring all the consumables like diesel, lubricant oil etc., required for running the vehicles. The vehicles used for the contract should have valid FC and should be driven by the Drivers possessing valid driving license. This will be subject to scrutiny by Company Officials at any time. The tipper should have smoke emission certificate for the contract period renewable in every 6 months interval.
5. Vehicle has to be moved to various places/yard to carry out different types of work like RM yard loading / DBM yard loading / SC Dust removal, Under Burnt shifting etc., No moving charges from one place to other places will be paid. Cleaner/spotter should be arranged for JCB & Tipper by the contractor.
6. The Contractor has to provide vehicles during the plant operation time in three shifts (6.00 A.M to 2.00 P.M and 2.00 P.M to 10.00 P.M & 10.00PM to 6.00AM) including Sundays and Holidays. However, during rainy season / crushing equipment's breakdown time / changes of DBM grades etc., the vehicles should be operated in night shift also (10.00 PM to 6.00 AM) according to plant requirement.
7. All the material (RM/DBM/UB/SC Dust and RM Dust) should be weighed in RKD Weigh Bridge and in Mines Weigh Bridge, in case of breakdown of RKD Weigh Bridge Payment will be made for the actual quantity.
8. When loading / unloading transportation of material RM or DBM, the Contractor should take necessary precautions for the safety of men and material. Further when unloading the DBM at godowns Contractor should take adequate care to protect the AC sheet roofing, steel and civil structures of the godowns etc. Damages to company properties, if any occurs, the repair charges as well as expenditure incurred for actual damage will be recovered from contractor's bill amount.
9. (a) During RM/DBM yard loading the wastage of material should be Minimum. During RM/DBM transportation no wastage/spillage should occur.  
  
( b) Minor Spillage at loading spot, unloading spot, enroute spillage have to be picked, shifted to relevant place, cleared then and there.
10. Contractor should arrange to depute an experienced Male Person to receive and carryout the instructions from Company Officials. Company will not depute any Manpower to carry out the work. Work should be done as per the instructions given by Company Officials. Any deviation will be viewed seriously.
11. Before submitting their offer, Contractor can inspect the site and study the nature of work at Factory.
12. Contractor's previous experience (minimum two years) in material handling with copy of work order must be enclosed. Contractor has to produce Xerox copy of his ownership certificate / stamp paper agreement for leasing as proof of evidence regarding availability of vehicle in his possession.
13. In case of any emergency repair contractor can use the available facility like welding/cutting on chargeable basis. However regular repair work will not be done by TANMAG.



a. Contractor's vehicle will be permitted to park inside the factory. However TANMAG will not be responsible for the safety of men and materials.

b. Temporary shed for keeping their tools, consumables etc., can be arranged by the contractor outside the factory at their own cost and risk.

14. The Contractor must have valid insurance, fitness certificate and smoke emission test certificate for JCB/TIPPER engaged and insurance certificate for their employees and submit necessary records before commencing the contract in this regard. Smoke emission test certificate must be renewed and produced at 6 months interval.

15. As and when the rates are revised by Government of India, Ministry of Labour & Employment, Office of the chief Labour Commissioner, the contractor should pay the revised rate from the date of notification given effect.

4.

#### **ROLES AND RESPONSIBILITIES OF TANMAG**

1. Providing drinking water to the workmen engaged by the bidder.

2. To provide Medical and Canteen facility for which the charges should be borne by the bidder.

5.

#### **QUALIFICATION CRITERIA**

**Bidder or participants of bidders who have filed cases + litigation pending disposal against TANMAG in any court of law their offer is summarily rejected**

<b>Clause</b>	<b>Qualification Criteria</b>	<b>Supporting Documents/Remarks</b>
5(a)	The Bidder should be a registered legal entity and should be in existence for the past 5 years as on date of bid submission	(i) In case of Private / Public Limited Companies, <ul style="list-style-type: none"><li>• Copy of Incorporation Certificate issued by the Registrar of Companies</li><li>• Copy of Memorandum and Articles of Association</li></ul> (ii) In case of Partnership Firm, <ul style="list-style-type: none"><li>• Registered Partnership deed</li></ul> (iii) In case of Proprietor, <ul style="list-style-type: none"><li>• Copy of GST Registration certificate.</li></ul>

5(b)	The bidder should have atleast 2 years of experience in handling major minerals in similar industry in India (as on the date of bid submission)	Work Orders and Completion certificates issued by the clients
5(c)	The bidder should have handled at least 60,000 tons of Limestone /Magnesite /Dunite or other major minerals in any two of the last Seven financial years	Work Orders and Completion certificates issued by the clients clearly highlighting the quantity of major minerals handled
5(d)	The bidders should have reported an average Annual Turnover of at least 40lakhs in the last Five financial years i.e., 2019-20; 2020-21; 2021-22; 2022-23; 2023-24	(i) The average annual turnover statement duly certified by Chartered Accountant as per Annexure IV (ii) The Annual Report/ certified copies of Balance Sheet, Profit & Loss statement along with schedules for the financial years having Rs.40Lakhs turnover
5(e)	The bidder should have a valid GST registration certificate	Copy of GST Registration certificate
5(f)	The bidder should not have been blacklisted for supply of any items or services to TANMAG or any other Government Department / Agency	(i) The declaration form as per Annexure V should be enclosed (ii) Any adverse / not satisfactory remarks on the performance of previous supplies will entail disqualification
5(g)	The machineries & Earthmovers shall be own / lease	(iii) Necessary valid documents shall be produced as per Annexure - III

**6.**

**LANGUAGE OF THE TENDER**

The Tender prepared by the bidder as well as all correspondences and documents relating to the Tender shall be in English only. If the supporting documents are in a language other than

English/Tamil, the notarized translated English version of the documents should also be enclosed. Tender received without such translation copy will be rejected.

**7. PURCHASE OF TENDER DOCUMENT**

The tender document shall be downloaded free of cost from the website [www.tntenders.gov.in](http://www.tntenders.gov.in). For the downloaded tender document, the bidder need not enclose the tender document cost but should give a declaration for not having tampered the Tender document downloaded (as per Annexure VI).

**8. SITE VISIT**

Intending bidders shall visit the site (RKD Factory) during working days from 8 AM to 5 PM from 20.06.2024 to 03.07.2024 and shall get themselves thoroughly acquainted with the local site condition, which will help the bidders to consider all such factors during the estimation for performing the contract. TANMAG holds no responsibility for arrangement of transportation /accommodation facilities for the bidders during their site visit except for giving permission to access the premises at the stipulated time period. For undertaking site visit, bidders are requested to contact Factory Manager (RKD) - 9442700735.

**9. PREBID MEETING**

- a. There will be a pre-bid meeting on 27.06.2024 at 12 noon through online at TANMAG's Registered Office, Salem, Tamil Nadu during which the prospective bidders can get clarifications about the tender. The bidders shall send their queries in writing through mail to [tanmag.salem@gmail.com](mailto:tanmag.salem@gmail.com), if any at least two days prior to the pre-bid meeting date. through online. The link for the pre-bid meeting will be updated on the TANMAG website ([www.tanmag.in](http://www.tanmag.in))
- b. The bidders are advised to check [www.tanmag.in](http://www.tanmag.in) and <https://tntenders.gov.in/> up-to-date information like change in date / venue etc., of pre-bid meeting as TANMAG may not be able to identify and communicate with the prospective bidders at this stage. Non-attending of pre-bidmeeting is not a disqualification.

**10. CLARIFICATION ON THE TENDER DOCUMENT**

Any discrepancies, omissions, ambiguities or conflicts in the tender document or any doubts as to their meaning and any request for clarification may be sent in writing to "The Factory Manager (RKD), Tamil Nadu Magnesite Limited, 5/53, Omalur Main Road, JagirAmmapalayamPost, Salem – 636 302 " or through e-mail to [tanmag.salem@gmail.com](mailto:tanmag.salem@gmail.com) as per Annexure-VII. The

Management will review the same and where information sought is not clearly indicated or specified in the tender documents, will issue a clarifying bulletin to all those who have purchased the tender documents and will also upload such clarification on [www.tntenders.gov.in](http://www.tntenders.gov.in). The Management will neither make nor be responsible for any oral instructions. Request for clarification should be brought to the notice of the Managing Director, in writing, before 48 hours of the opening of the pre-bid meeting.

**11. AMENDMENT OF TENDER DOCUMENT**

TANMAG whether on its own initiative or as a result of a query, suggestion or comment of an Applicant or a Respondent, may modify the tender document by issuing an addendum or a corrigendum at any time before the opening of the tender. Any such addendum or corrigendum will be uploaded on <https://tntenders.gov.in> and the same will be binding on all Applicants or Respondents or Bidders, as the case may be.

**12. AUTHORISATION OF THE BIDDER**

The Tender should be signed on each page by the bidder or by the person who is duly authorized for the same by the bidder.

**13. SUBMISSION OF TENDER IN TWO COVER SYSTEM**

- a. The eligible bidders shall participate in bidding only in online mode through the website <https://tntenders.gov.in> under two cover systems i.e. (i) Technical Bid and (ii) Financial Bid in the prescribed format as per annexures A & B
- b. Bidders are allowed to submit the bid on or before 2.00 PM on 03.07.2024. The e-Procurement website will not allow any bidder to attempt bidding after the scheduled date and time of bid submission. The submission of bids physically is not permitted.
- c. All the documents in support of eligibility criteria are to be scanned and uploaded along with the tender documents in the designated website.
- d. The bidder should quote the price in the Price-Bid as per the format given in the E-tender portal.
- e. To participate in the bid, the bidder shall have a valid Class 3 Digital Signature Certificate

(DSC), obtained from the certifying authorities enlisted by Controller of Certifying Authorities (CCA).

- f. Every page of the tender document should be signed and uploaded, in token of having accepted the tender conditions. Failing which the tender will be rejected summarily.
- g. No bidder shall submit more than one bid.
- h. The bidders shall be responsible for all of the costs associated with the preparation of their bids and their participation in the Bid Process. TANMAG will not be responsible or in any way liable for such costs, regardless of the conduct or outcome of the Bidding Process.
- i. TANMAG shall not be liable for any omission, mistake or error in respect of any of the above or on account of any matter or thing arising out of or concerning or relating to the tender document or the Bidding Process, including any error or mistake therein or in any information or data given by TANMAG.

**14.**

**EARNEST MONEY DEPOSIT**

- a. **EMD** for the tender is fixed as **Rs.71,000/-**(Rupees seventy one thousand only ).
- b. Bidder has to select the payment option as “pay online” to pay the EMD amount only after payment of EMD, bidder will be able to encrypt / upload their bids. In order to avoid last minutes lapses, it is recommended to make payment and submit the bid as early as possible. TANMAG is not responsible for any sort of difficulty faced / failure in submission of bids online by the bidder. Our Bank details is as follows,
  - a. Tenders should be submitted through online e-portal URL, address <https://tntenders.gov.in/nicgep/app>
  - b. Bid submission through online ends on 03.07.2024 at 2.00 PM
  - c. Uploading of tender documents only in the portal mentioned above will be considered. Other than this specified portal, tender shall not be considered. Hard copy of tender shall not be entertained.
  - d. Non-submission/Non-remittance of EMD within the stipulated date and time will entail outright rejection of bids.
  - e. EMD Exemption can be availed by enclosing a certificate issued by the competent authority (viz MSME/NSIC, banker’s cheque, specified small saving instrument.) along with Technical offer.

- f. Online payment gateway has been enabled for Tamil Nadu Magnesite Limited, Salem in TN Tenders Portal. All the payments for the tenders will be carried out by bidders only through online payment mode. Bidders shall select the option for payment of EMD as Online [download the PDF document online payment] available from the website <https://tntenders.gov.in/nicgep/app> under Announcements (Bidder Manual for Online Payment of Tender related Fees in e Procurement Portal). The Announcements is available in left side of the Home Page. The bidders should follow the Instructions step by step for online payment submission.
- g. The EMD amount should be the exact amount and amount should be transferred through online payment gateway. If excess or short, the tender status will be shown as invalid.
- h. The EMD will not carry any interest.
- i. In order to avoid any issues and last minute delay in processing of payment online, bidders should ensure payment of EMD, **72 hours in advance**. TANMAG will not be responsible for any sort of difficulties or delay faced by the bidder during submission of bids online, due to local issues.
- j. Any other mode of payment of EMD shall not be accepted.
- k. The bidders will be evaluated only if payment status shows “Success” during bid opening. It is necessary to click on “Freeze bid” link/icon to complete the process of bid submission, otherwise the bid will not get submitted online and same shall not be available for viewing/opening during technical bid opening.

Refund of EMD of unsuccessful bidders:

The EMD paid by the bidder will automatically be deposited in the “Pooling Account” of the State Govt. only and not in TANMAG’s account. Hence refund process will be initiated automatically through tn.tenders portal, once the bid is rejected by TANMAG during technical / financial evaluation and TANMAG is no way responsible for refund of EMD of the unsuccessful bidders.

<b>15.</b>	<b>PRICE BID</b>
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- a. The rate quoted should be firm throughout the contract period.
- b. The price bid should be submitted only in electronic form as per the prescribed format given in the Annexures A & B for DBM Packing and Material Handling work  
At RKD
- c. The price bid should not be altered and should not contain any commercial conditions.

Variation in the commercial terms and conditions of the tender will not be accepted.

**16.**

**VALIDITY**

The rate quoted in the Tender should be valid for the acceptance by TANMAG for a minimum period of 60 days from the date of opening of the Tender. Escalation in the rates will not be entertained under any circumstances.

**17.**

**OPENING AND EVALUATION OF THE TENDER**

- a. The tenders received up to 2.00 PM on 03.07.2024 will be taken up for opening. The technical bid will be opened online at 3.00 PM on 04.07.2024 at the Registered Office of the TANMAG by the Committee authorized by the tender accepting authority.
- b. The Technical bid will be evaluated by the committee of TANMAG in terms of the qualification criteria. The committee reserves the right to disqualify any of the tender in case the Committee is not satisfied with the documents furnished, including the past performances.
- c. Bidders will be deemed to have understood and agreed that no explanation or justification on any aspect of the Bidding Process or selection will be given.
- d. Any information contained in the bid shall not in any way be construed as binding on TANMAG, but shall be binding against the bidder if the work is subsequently awarded to it on the basis of such information.
- e. TANMAG reserves the right not to proceed with the Bidding Process at any time without notice or liability and to reject any or all bid(s) without assigning any reasons.
- f. If any information furnished by the bidder is found to be incomplete, or contained in formats other than those specified herein, TANMAG may, in its sole discretion, exclude the relevant offer for qualifying in eligibility criteria.
- g. In the event that the claim of the bidder towards eligibility criteria submitted is determined by TANMAG as incorrect or erroneous, TANMAG shall reject such claim and exclude the same from qualifying in eligibility criteria. Where any information is found to be patently false or amounting to a material misrepresentation, TANMAG reserves the right to reject the bid.
- h. TANMAG reserves the right to reject any bid which is non-responsive and no request for alteration, modification or substitution shall be entertained by TANMAG in respect of such bid.
- i. To facilitate evaluation of bids, TANMAG may, at its sole discretion, seek bonafide

clarifications from any bidder regarding his bid. Such clarification(s) shall be provided within the time specified by TANMAG for this purpose. Any request for clarification(s) and all clarification(s) in response thereto shall be in writing / e-mail.

- j. If a bidder does not provide clarifications sought under Clause 17(i) above within the prescribed time, the bid shall be liable to be rejected. In case the bid is not rejected, TANMAG may proceed to evaluate the bid by construing the particulars requiring clarification to the best of its understanding, and the bidder shall be barred from subsequently questioning such interpretation of TANMAG.
- k. The bidders declared as qualified by the Committee, will be informed the date of opening of Price bid.
- l. The non-qualified bidders will be informed and their EMD will be refunded

<b>18.</b>	<b>CONFIDENTIALITY</b>
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- a. Information relating to the examination, clarification, evaluation, and recommendation for the short-listed / pre-qualified bidders shall not be disclosed to any person who is not officially concerned with the process or is not a retained professional advisor advising TANMAG in relation to or matters arising out of, or concerning the Bidding Process. TANMAG will treat all information, submitted as part of bid, in confidence and will require all those who have access to such material to treat the same in confidence. TANMAG may not divulge any such information unless it is directed to do so by any statutory entity that has the power under law to require its disclosure or is to enforce or assert any right or privilege of the statutory entity and/ or TANMAG or as may be required by law or in connection with any legal process.
- b. All documents and other information supplied by TANMAG or submitted by bidders to TANMAG shall remain or become the property of TANMAG. Bidders are to treat all information as strictly confidential and shall not use it for any purpose other than for preparation and submission of their bid. TANMAG will not return any bid, or any information provided along therewith.

<b>19.</b>	<b>EVALUATION OF THE PRICE</b>
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- a. The price bid will be evaluated in accordance to the Tamil Nadu Transparency in Tenders Act 1998 read with the Tamil Nadu Transparency in Tenders Rules 2000. The bidder who has quoted the lowest rate for hiring of Vehicles for Material Handling and Packing of Dead Burnt Magnesite at RKD put to be adjusted as L1.
- b. In the event that, two or more Bidders quote the same amount of Service charges/Rate (the "Tie Bids"), TANMAG shall ask the tied Bidders to provide their best and final offer of the Financial Proposal in a sealed cover and the Bidder offering the Lowest Final Offer will be adjudged as the Selected Bidder.



	<p>c. In case, a tie still persists after the procedure contained in clause 19(b), the selected bidder will be identified by draw of lots, which will be conducted, with prior notice, in the presence of the tied tenderers or their representatives who choose to be present.</p>
<p><b>20.</b></p>	<p><b>AWARD OF CONTRACT</b></p>
	<p>a. The bidder who is adjudged as L1 will be invited for price negotiations for further reduction of rates.</p> <p>b. Upon finalization of negotiated rate, TANMAG will issue work order to the successful bidder.</p>
<p><b>21.</b></p>	<p><b>SECURITY DEPOSIT</b></p>
	<p>a. On receipt of the work order from TANMAG, the successful bidder should remit a <b>Security Deposit (SD)</b> of 5% of contract value in the form of a Demand Draft or Banker's cheque or Irrevocable Bank Guarantee drawn on any Indian Nationalized/Scheduled Commercial Bank or irrevocable Bank Guarantee with a validity period of 30 months in favour of "TAMIL NADU MAGNESITE LIMITED, Salem – 636302", payable at Salem, within 7 (Seven) working days from the date of Work Order. The EMD shall be adjusted with the Security Deposit.</p> <p>b. Any amount pending with TANMAG will not be adjusted under any circumstances, against the Security Deposit if so requested.</p> <p>c. EMD &amp; Security Deposit amount remitted will not earn any interest.</p> <p>d. If the Security Deposit amount is not paid within the time specified, the EMD remitted by the bidder shall be forfeited, besides cancellation of Work Order.</p>
<p><b>22.</b></p>	<p><b>AGREEMENT</b></p>
	<p>a. The successful bidder should execute an agreement as may be drawn up to suit the conditions on a non-judicial stamp paper of value, as prescribed in law and shall pay for all stamps and legal expenses incidental thereto. In the event of failure to execute the agreement, within the time prescribed, the SD/EMD amount remitted by the bidder will be forfeited besides cancellation of Work Order.</p> <p>b. If the contract is not executed as per the agreed terms and conditions, TANMAG will hold full authority to cancel the tender or take any such action that will be deemed fit to the occasion at the risk and cost of the successful bidder. Such cancellation will entail forfeiture of SD.</p> <p>c. In the event of non- performance of the contractual provisions and if the selected bidder, has</p>

not fulfilled the contractual obligation with TANMAG in any manner during the currency of the contract or also found on later date, TANMAG reserves the right to disqualify such bidder to participate in future tenders or black list the TANMAG upto a maximum period of 5 years.

**23. CONTRACT PERIOD**

- a. The contract is for a period one year ( 2024-25 ). TANMAG at its sole discretion shall extend the contract period on mutually agreed terms.
- b. Rescheduling the Contract period
- i. In the event of exigencies beyond the control of TANMAG & no fault of both the parties, TANMAG may reschedule the contract period, if the contract work could not be effected upto the end of the awarded contract period as per TANMAG requirement. The extension shall be at the sole discretion of TANMAG.
- ii. Such extension of time or rescheduling shall be without prejudice to any other right or remedy of the parties in contract or in law; provided further that for delays under this clause, the bidder shall be entitled to only extension of time and no damages.

**24. PAYMENT TERMS**

**I. PACKING OF DEAD BURNT MAGNESITE AT RKD (2024-25 )**

**Work Involved**

Bunker Screening of DBM:-

Single Bunker Screening, filling the bags using shovel, weighing each bag to 50 Kgs, machine / hand stitching, marking the grade of DBM and lot number and stacking (open Yard stacks should be covered with Tarpaulin) to a height of 14 bags and assisting for collection of lab samples from bags and comprising the described works below.

- Picking up of coating, foreign pieces and refractory brick pieces from loose and oversize materials.
- To carry out packing work and stacking in the Shed No.1 and including the same in Shed No.2 & 3.
- Collecting samples during customers inspection and re-stitching the bags using machine/hand (per sampling)

**Basic Rate**

Manual Screening of DBM:-

Single Manual Screening, filling the bags using shovel, weighing each bag to 50 Kgs, machine / hand stitching, marking the grade of DBM and lot number and stacking (open Yard stacks should be covered with Tarpaulin)

**105% of basic rate**

<p>to a height of 14 bags and assisting for collection of lab samples from bags and comprising the described works below.</p> <ul style="list-style-type: none"> <li>➤ Picking up of coating, foreign pieces and refractory brick pieces from loose and oversize materials.</li> <li>➤ Collecting samples during customers inspection and re-stitching the bags using machine/hand (per sampling)</li> </ul>	
<p><u>Without screening of DBM:-</u> Without screening, filling the bags using shovel, weighing each bag to 50 kgs, machine/hand stitching, marking the grade of DBM and lot number and stacking (open yard stacks covered with tarpaulin) to a height of 14 bags and assisting for collection of lab samples from bags and comprising the described works below.</p> <ul style="list-style-type: none"> <li>➤ Picking up of coating, foreign pieces and refractory brick pieces from loose and oversize materials.</li> <li>➤ Collecting samples during customers inspection and re-stitching the bags using machine / hand (per sampling)</li> </ul>	<b>90% of Basic Rate</b>
<p><u>Re-screening of DBM:-</u> Re-screening of packed materials by removing the stitching, Manual re-screening, filling the bags using shovel, weighing each bag to 50 kgs, machine / hand stitching, marking the grade of DBM and lot number and stacking (open yard stacks covered with tarpaulin) to a height of 14 bags and assisting for collection of lab samples from bags and comprising the described works below.</p> <ul style="list-style-type: none"> <li>➤ Picking up of coating, foreign pieces and refractory brick pieces from loose and oversize materials.</li> <li>➤ Collecting samples during customers inspection and re-stitching the bags using machine / hand (per sampling)</li> <li>➤ Bags found damaged should be replaced with new.</li> </ul>	<b>105% of Basic Rate</b>
<p><u>DBM Wet Materials Drying &amp; Repacking:-</u> To unpack the wet materials inside the shed, spreading it on the floor to a height of half a feet, drying in for two days (natural drying) and then filling the bags using shovel, weighing each bag to 50 Kgs, machine / hand stitching, marking the grade of DBM and lot number and stacking (open Yard stacks should be covered with Tarpaulin) to a height of 14 bags repacking it in 50 kgs bags and stacking as per our instructions</p>	<b>105% of basic rate</b>
<p><u>DBM Lots Shifting:-</u> Lot shifting and restacking of the 50 kgs DBM bags to a height of 14 bags within the shed, to shift other godowns and open yard ( (open Yard stacks should be covered with Tarpaulin) manually as and when required</p>	<b>40% of basic rate</b>
<p><u>Crushing and packing of DBM Rings:-</u> Picking, Sorting and crushing of the oversize, coating piece and Ring piece materials in our Mini Jaw Crusher and filling the bags ( inserting of the one in to anther SHHDPE bags ) using shovel, weighing each bag to 50 Kgs, machine / hand stitching, marking the lot number and stacking (open Yard stacks should be covered with Tarpaulin) to a height of 14 bags, and</p>	<b>105% of Basic Rate</b>

assisting for collection of lab samples from bags	
<u>Repacking of DBM:-</u> Repacking the materials from worn out bags weighing each bag to 50 kgs, machine/ hand stitching and stacking to a height of 14 bag	<b>50% of basic rate</b>
<u>DBM Loading and Despatch:-</u> Loading of packed bags into trucks for despatch and covering the open yard stack with tarpaulin after loading( RKD Factory Inside godowns, CCP godown& Register Office godown)	<b>Rate per MT</b>
<u>DBM Bag Shifting to RO godown</u> Packed DBM 50 Kgs Bags shifting to Register Office godown distance 12 KM from RKD Factory by using Tipper and stacking to a height of 14 bag as and when required as per our instruction	<b>Rate per MT</b>
<u>Other works:-</u> Unloading and Stacking of Basic bricks / Alumina bricks / Bricks lining steel sheet / Castables / Cement / New HDPE bags / S.H. HDPE bags / P.E Liner etc.,	<b>Rate per MT</b>

<b>II. MATERIAL HANDLING WORK AT RKD USING JCB &amp; TIPPERS ( 2024-25)</b>	
<b>Work Involved</b>	<b>Rate quoted per MT Rs.</b>
(i) RM yard loading ( from different yards ) into Tippers / Dumpers, transportation and unloading into Crusher Hopper after weighing in RKD Weigh Bridge using JCB and Tipper including self-doing at yard.	<b>Basic Rate</b>
(ii) DBM Yard loading ( from Transit Tower Yard ) into Tipper Transportation and unloading the same at Respective Factory godowns& CBP godown after weighing in RKD Weigh Bridge using JCB and Tipper including self-doing at yard.	<b>100 % of Basic Rate</b>
(iii)SC Dust / RM Dust loading at crusher, Transporting, Unloading outside of Factory yard after weightment using JCB and Tipper. BT / UB materials loading, Transporting, unloading to crusher hopper and Yard after weightment by using JCB and Tipper	<b>100 % of Basic Rate</b>
(iv)DBM drop test and catching DBM using Tipper at Transit Tower and transporting of DBM after weighing respective godowns as and when required. Catching of bag filter dust from the bottom of bag filter hopper, weighing in weigh bridge, dumping in the respective yard using Tipper.	<b>60% of basic rate</b>
<b><u>Miscellaneous work using JCB on hourly basis during plant running days / stoppage period.</u></b> Loose DBM heaping inside the Godown, Removal and heaping of DBM at	<b>Rate / Hour</b>

<p>Transit Tower Yard, Heaping of RM at RM yard / inside Factory, Loose RM Dust/Jelly removal from the Crusher pit/ Apron Feeder Yard itself for day today packing, Shifting of miscellaneous items using JCB, viz HDPE Bags Heavy Mechanical / Electrical items, Bush cleaning, Trench for Electrical work, shifting of brick for kiln for lining work from Brick stock yard, Transporting of Ring piece from Burner platform to Mini Jaw Crusher, Smoke Chamber Dust removal from the SC Dust pit and dumping the same at ground level nearby using JCB. etc., ( Rate / Hours )</p>	
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**Payment Terms:-**

- a. No advance is permissible
- b. The Weighment as per the records of the TANMAG weigh bridge is final.
- c. JCB running hours as per the records of the TANMAG is final.
- d. The bidders should remit the GST collected from TANMAG and submit the proof for verification. The payment will be processed only after verifying the remittance of GST.
- e. The successful bidder should remit the GST collected from TANMAG and submit the proof for verification. The payment will be processed only after verifying the remittance of GST for the previous month.
- f. TANMAG also reserves the right finalized any dues / excess payment from the bidder, which is found on later date, during audit / statute, after final settlement is made to them. The bidder is liable to pay such dues to TANMAG immediately on demand, which raising any dispute / protest in any bill due to him by TANMAG

**25.**

**OBLIGATIONS OF BIDDERS**

- a. The Bidders must comply with the provisions of Contract Labour (Regulations & Abolition) Act 1970.
- b. Documents on PF Registration Code from Provident Fund Authority and proof to ensure that the Registration is in the current list shall be enclosed along with Technical bid.
- c. The Bidder should achieve the production / quantity fixed by the TANMAG every month. If bidder fails to achieve the production target within every three months, the Bidder will be penalized accordingly. The production will be reviewed annually or Six Months. Accordingly the penalty will be levied / adjusted or refunded.
- d. The bidder is required to submit the following documents pertaining to the Contract period for settlement of Retention Money / Security Deposit:

- Attendance Register
  - Payment of Wage Register
  - Payment of Bonus / Festival Advance /Leave with wages
  - Proof for the disbursement of Identity Cards, Issuance of safety shoes and other welfare amenities agreed in the Contract
  - PAN and Aadhaar of each contract worker
  - PF/EPS/Group Insurance remitted - Original Challans shall be submitted.
  - GST returns shall be duly filled.
  - No dues certificate from the HOD(s) where the Bidder was assigned to work to be submitted along with recommendation to release the SD.
- e. The TANMAG reserves the right to terminate the Contract (or) proceed with suitable & alternate arrangements and the cost will be deducted from bidder in addition to Penalty, if the payment exceeds the value finalized, the same will be adjusted in Security Deposit.
- f. The bidder shall follow the S.O.P (Safe/Standard Operating Procedures) for all the manual and machinery operation inside the RKD Premises.
- g. The bidder shall engage efficient workman, not more than 60 years of age and medically fit to work in the RKD operations. Workmen above 60 years of age and less than 18 years shall not be allowed to work in the RKD. Proof of age has to be produced during commencement of contract.
- h. The bidder has to make necessary arrangement for withdrawal/transfer of contribution amount from PF office as and when any Contract workmen leaves the service and also submit such particulars every month to TANMAG.
- i. The bidder should remit EPF amount directly in employee's account based on the details of the manpower engaged by the Bidder. The copy of the challan for the amount so remitted shall be submitted to the TANMAG every month only after which the bills will be processed.
- j. Compliance under the provisions of 'The Workmen's Compensation Act, 1923' and payment of compensation as prescribed in Section 4(1)(a), (b), (c), (d) and procedure to be followed as given in Section 4(2), (3),(4) and also liable for penalty towards non-compliance. The bidder should pay the compensation as per the provisions of the Workmen Compensation Act 1923 in case of any accident/ injury during employment to the Contract workmen. TANMAG is not responsible for the compensation.
- k. Proof for EPF & Group Insurance coverage provided to manpower engaged by the bidder during the preceding Contract shall be produced along with the Technical bid.

- l. The bidder should pay holiday wages to their manpower for the notified holidays, as declared by the TANMAG for TANMAG employees during the Contract period.
- m. The bidder should pay minimum Bonus of 8.33% p.a of the wages as per Bonus Act to their workers before Deepavali Festival.
- n. Male and female workers have to be paid equal wages engaged in similar nature of work.
- o. The bidder should pay leave with wages in accordance with Factories Act.
- p. Before quoting the rate(s) for the above work to be carried out at RKD the Tenderers are advised to ascertain the nature of work at the work place clearly and conditions prevailing therein.
- q. All the statutory registers and records have to be maintained by the Bidder and make available for inspection as and when required.
  - a. The wages should be paid on or before 7<sup>th</sup> of succeeding month without fail to the Contract workers directly to the individual worker's Bank account and necessary proof should be submitted before claiming monthly bill.
  - b. The payment of wages to the workers should be made before the due date and this should not be linked with settlement of monthly bills by the TANMAG.
- r. The PF amount to be remitted to the worker's account shall be paid to the PF Authorities and proof for the same should be submitted along with the monthly bill without fail.
- s. The bidder should remit EPF amount to the employees engaged by him/her/them every succeeding month without fail. If it is not remitted in time and accumulated for more than 2 months the contract shall be terminated without prior notice immediately. Further interest, penalty if any levied statutorily, it shall also be deducted from the dues payable at any point of time.
- t. To abide by the provisions of other labour laws which are applicable to Contract workmen and also maintain Registers and Records wherever necessary.
- u. To meet any other obligation in general to maintain smooth and efficient working for industrial harmony.
- v. An Indemnity Note should be submitted by the bidder for Men & Machineries before commencing the work and should comply as and when required as per the statutory

requirements. (A copy of the Indemnity Note will be issued to the successful bidder)

- w. It is the responsibility of the bidder regarding compliance of tax obligations wherever applicable and necessary proof has to be submitted before processing of any bill.
- x. Income Tax Permanent Account Number and GST Registration (scanned) should be submitted along with the Technical bid. Composite Service Provider under GST should disclose the same in the technical document.
- y. Every month, deductions will be made from the bills of Bidder, towards Income Tax as per the Income Tax Rules GST and also any other Statutory Levies as may be applicable from time to time.
- z. Any dues to the TANMAG from the Bidder shall be adjusted from the last and final bill of the Bidder. The final bill shall be released only after recovery of all dues. In future, if any dues /liability/ penalty/ queries arises for TANMAG against the work done by the bidder, the same shall be recovered in any work at any point of time.
- aa. Deductions, if any, for any period of time during the validity of the Bidder thereafter can be effected from the bills of the Bidder for reasons whatsoever.
- bb. The successful Bidder should obtain the temporary entry pass for the employees who are engaged for the execution of the Contract work from security Department. No one will be allowed to enter into Rotary Kiln Division and other premises without the temporary entry pass. This pass should be renewed before the expiry date by giving advance requisition. On expiry, the temporary pass must be surrendered to the Security Department.
- cc. The vehicles / machineries engaged in the Contract works should have valid emission certificate, Road Tax, vehicle permit, Insurance, Fitness Certificate and the Drivers should have valid Driving License. This will be verified by the respective TANMAG officials at any time. After verification and approval by Factory Manager (RKD), concerned HOD, the vehicles will be permitted to work at RKD. Smoke Emission Certificate is to be renewed every 6 months and should be produced strictly. The Driving license of the machinery operators / drivers should be kept valid till the end of the Contract period.
- dd. TANMAG will not provide any machinery/equipment for bidder for any job.
- ee. If the equipment's / vehicles deployed at work is found to be performing poorly, emitting smoke beyond permissible limits, operating unsafely, they will not be allowed to work. The Bidder will be responsible for the loss of work caused by the delay in replacement of



equipment's / vehicles.	
<b>26.</b>	<b>PENALTY</b>
<p>1. In case of Vehicles under repair for material handling, and sufficient manpower for DBM packing at TANMAG RKD site within 4 hours' time will be permitted to rectify the repairs.</p> <p>2.</p> <ol style="list-style-type: none"> <li>a. If the repair is not possible, the alternate arrangement made by TANMAG RKD within next 4 hours.</li> <li>b. If the contractor fails to handle the daily 450 MT targeted quantity and Packing of DBM 120 MT per daily, penalty will be levied @ Rs. 100.00/MT of RM / DBM for the shortfall quantity while the Kiln is in operation.</li> <li>c. The penalty will be deducted month-on-month basis.</li> </ol> <p>3. The contract will be terminated if the condition persists after 15 days from the date of break down. The Company reserves the right to terminate the contract and proceed with suitable alternate arrangements and the additional expenditure/loss incurred due to failure of the Vehicles under repair for material handling, and sufficient manpower for DBM packing at TANMAG RKD site will be levied on the Contractor.</p>	
<b>27.</b>	<b>TERMINATION OF CONTRACT</b>
<p>TANMAG reserves the right to terminate the contract at any time during the validity period on account of non-fulfillment of contractual obligations or any of the reasons. On Termination, The SD will be forfeited and contractor Block Listed in TANMAG.</p>	
<b>28.</b>	<b>GENERAL CONDITIONS</b>
<ol style="list-style-type: none"> <li>a. The bidder must have valid Insurance certificate and necessary other certificates as per Factories Act 1948 and Tamil Nadu Factories Rules 1950 for all the equipment engaged. They must also insure the employees engaged for the Contract and produce necessary evidence in this regard before commencing the Contract.</li> <li>b. The bidder should furnish the list of workers engaged before commencement of contract along with PAN and Aadhaar details.</li> <li>c. The bidder should open PF account for the employees engaged with the Regional Provident Fund Commissioner's office and furnish the details within 15 days from the date of engagement.</li> </ol>	

- d. The employees have to undergo pre-medical examination before engaging them for work in the Mines. This will be done at TANMAG Dispensary by Medical Officer except the X-ray, Audiometry and Pulmonary Function Test (PFT) which has to be arranged by the Bidder from outside clinic immediately.
- e. The TANMANG does not bind to accept the lowest bid or any tender and reserves the right to reject any or all tenders without assigning any reason thereof.
- f. TANMAG will not have any liability towards the manpower appointed by the bidder for implementation of the work order.
- g. TANMAG reserves the right to appoint alternate Contractor and the cost of the entire differential amount will be recovered from the Contractor in addition to penal action.
- h. TANMAG reserves the right to reject any or all the tenders without assigning any reasons whatsoever.
- i. TANMAG reserves the right to allocate the above said works to multiple contractors.
- j. The supply of Diesel, Lubricating oil etc., shall not be under the scope of TANMAG and the bidder should make his own arrangements.
- k. Before submitting the quotations the tenderer is requested to inspect the site and study the nature of the work at our RKD and clarify the doubts if any with the concerned Factory Manager(RKD).

**29.**

**JURISDICTION OF THE COURT**

Any dispute arising out of non-fulfillment of any of the terms and conditions of this Agreement or any other dispute arising out of the arbitration award will be subject to the jurisdiction of Salem City Courts only.

We agree to the above terms and conditions.

**SIGNATURE OF THE BIDDER:**

**DATE:**

**NAME IN BLOCK LETTERS:**

**DESIGNATION:**

**ADDRESS:**

**PART-I**

**Date:** \_\_\_\_\_

From

Name:

Address:

Ph:

Fax:

E-mail:

To,

The Factory Manager (RKD),  
Tamil Nadu Magnesite Limited,  
5/53 Omalur Main Road,  
Jagir Ammapalayam Post,  
Salem 636302.

Sir,

Sub : Tender for selection of hiring of vehicle for material handling and DBM packing at RKD contract for a period of 2024-25 ( 1 year )– Submission of Part I - Reg.

Ref: Your Tender Notice DT.....

With reference to your tender notice, we submit herewith our e- tender for the selection of bidder for **hiring of vehicle for material handling and DBM packing at RKD contract for a period of one year (2024-25)** as specified by TANMAG in this tender document.

We enclose the following documents(scanned copy):

- 1) Tender conditions duly signed in each page and enclosed in token of accepting the Tender conditions
- 2) Earnest Money Deposit
- 3) Authorization letter from the bidder for the person to sign the tender
- 4) Details of the Bidder (as per Annexure-II)
- 5) Details of all machinery/vehicles offered
- 6) Average annual turnover statement duly certified by a Chartered Accountant (as per Annexure-IV).

- 7) Declaration for not having black listed either by TANMAG or by any other Govt. agencies (as per Annexure-V)
- 8) Declaration for not having tampered the Tender documents downloaded from the website <http://tntenders.gov.in/> [www.tanmag.org](http://www.tanmag.org) (Annexure-VI)
- 9) Copy of certificate of incorporation/ registration
- 10) Copy of Memorandum and Articles of Association
- 11) Copy of Registered Partnership deed, in case of Partnership Firm
- 12) Work order and completion certificate issued by the clients for successfully handled atleast 60,000 tons of limestone, Magnesite, dunite or other major minerals in anyone of the last seven financial year ( as on date of bid submission)
- 13) The Annual Report / certified copies of Balance Sheet, Profit & Loss statement for the five financial years showing Rs. 40Lakhs only turnover of the financial years FY 2019-20, 2020-21, 2021-22, 2022-23& 2023-24
- 14) Copy of GST Registration certificate
- 15) Registration certificate of the vehicle/Machinery (if applicable)
- 16) Bill copy for particular Model, Serial Number (Chassis/Engine) of the machinery
- 17) Valid Insurance for the machinery in the name of the tenderer
- 18) Permit validity certificate (wherever applicable)
- 19) Details of Machineries available
- 20) Valid Emission Test Certificate if applicable
- 21) EPF Regn. Code No.& copies of remittance of PF to workers in preceding contracts shall be enclosed
- 22) Latest I.T return
- 23) Notarized translated English version of the documents in a language other than English/Tamil, if any

**Yours faithfully,**

**SIGNATURE OF THE BIDDER**

**Encl: As stated above**

**DETAILS OF THE BIDDER**

S.No.	Particulars	Description/Details
A	Name of Bidder	
B	Contact Details	
	Registered Office Address	
	Telephone No.	
	Fax	
	Email	
	Website	
C	Incorporation Details	
	Incorporation Number	
	Date of Incorporation	
	Authority	
D	Name of Authorized Signatory	
	Position	
	Telephone	
	Fax	
	Mobile	
	Email	
E	Number & Address of Offices	
	a) In Salem	
	b) Outside Salem	

SIGNATURE OF THE BIDDER

**DETAILS OF ALL MACHINERY/VECHILES OFFERED**

Description of machinery/Vehicle	Make	Model	Capacity	Copies enclosed for fitness certificate (valid up to)	Road permit	Insurance (valid upto)	Emission test certificate (valid upto)	RC book	No. of MC/Vehcile required

**Note :**

R.C book & all other related documents in original should be produced for verification

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Signature of the bidder with seal and address

**ANNUAL TURN OVER STATEMENT**

The Annual turnover of M/s..... for the past five years are given below and certified that the statement is true and correct.

<b>S.No.</b>	<b>Year</b>	<b>Turnover (Rs in lakh)</b>
1	2019-2020	
2	2020-2021	
3	2021-2022	
4	2022-2023	
5	2023-2024	
	Total	
Average annual turnover		

DATE:

SIGNATURE OF THE BIDDER

SIGNATURE OF CHARTERED ACCOUNTANT

(With seal and Address)



**CERTIFICATE**

Date: \_\_\_\_\_

Certified that M/s...../ the firm /TANMAG or its partners / share holders had not been blacklisted by Tamil Nadu Magnesite Limited (TANMAG), or by any Government Agency

**SIGNATURE OF THE BIDDER**  
**(with seal and address)**

**DECLARATION FORM**

Date: \_\_\_\_\_

a) I/We ..... having our office at ..... do declare that I/We have carefully read all the conditions of tender sent to me/us by TANMAG, for the tenders floated vide tender ref. no. \_\_\_\_\_ for **hiring of vehicle for material handling and DBM packing at RKD contract for a period of ( 2024-25 ) one year** and complete the contract as per the tender conditions.

b) I/We have downloaded the tender document from the internet site [www.tenders.tn.gov.in/](http://www.tenders.tn.gov.in/) [www.tanmag.in](http://www.tanmag.in) and I / We have not tampered / modified the tender document in any manner. In case, if the same is found to be tampered / modified, I/ We understand that my/our tender will be summarily rejected and full Earnest Money Deposit will be forfeited and I /We am/are liable to be banned from doing business with TANMAG or prosecuted.

**SIGNATURE OF THE BIDDER**  
**(with seal and address)**

**CLARIFICATION ON TENDER DOCUMENT FORMAT**

<b>BIDDER'S REQUEST FOR CLARIFICATION</b>			
<b>Name and Address of the Organization submitting request</b>		<b>Name and Position of Person submitting request</b>	<b>Contact Details of The Organization / Authorized Representative</b>
			Tel:
			Fax:
			Email:
<b>S. No.</b>	<b>Reference(s) (Section, Page)</b>	<b>Content of Tender requiring Clarification</b>	<b>Points of clarification required</b>
1			
2			
3			

**SIGNATURE OF THE BIDDER**

(with seal and address)

PART-II

From,

Name:

Address:

Ph:

Fax:

E-mail:

To,

The Factory Manager (Accounts) / Contract Section,  
Tamil Nadu Magnesite Limited,  
5/53 Omalur Main Road,  
Jagir Ammapalayam Post,  
Salem 636302.

Sir,

- Sub : Tender for selection of Contractor for **hiring of vehicle for material handling and DBM packing at RKD contract for a period of 2024-25 ( 1 year )** – Submission of Part II – Price Offer-Reg
- Ref : Our tender (Technical Bid) submitted for “for selection of Contractor **hiring of vehicle for material handling and DBM packing at RKD contract for a period of 2024-25 ( 1 year )**”

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In continuation of our above tender, we submit herewith the price offer for **hiring of vehicle for material handling and DBM packing at RKD contract for a period of one year ( 2024-25 )** as specified by TANMAG in this tender document. We agree to abide by the terms and conditions stipulated by TANMAG and also agree to complete the entire contract, at the rates quoted by us. The rate quoted and approved by TANMAG in this tender will hold good as per tender conditions.

Yours faithfully,

SIGNATURE OF THE BIDDER

(Seal with Address)

**CHECKLIST OF DOCUMENTS****Documents to be enclosed in Part-I:**

<b>S.No.</b>	<b>Checklist</b>	<b>Enclosed (Yes/No)</b>	<b>Reference in the Bid (Page No.)</b>
1.	A covering letter on your letter head addressed to, The FactoryManager(RKD)/Contract Section, Tamil Nadu Magnesite Limited (as per Annexure-I)		
2.	Tender conditions duly signed in each page and enclosed in token of accepting the Tender conditions		
3.	Authorization letter for the person to sign the tender		
4.	Details of the Bidder (as per Annexure-II)		
5.	The copy of certificate of incorporation/ registration		
6.	Copy of Memorandum and Articles of Association		
7.	Copy of Registered Partnership deed, in case of Partnership Firm		
8.	Details of all machinery/vehicles offered		
9.	R.C book& all other related documents in original should be produced for verification		
10.	Registration certificate of the vehicle/Machinery		
11.	Bill copy for particular Model, Serial Number (Chassis/Engine) of the machinery		
12.	Work order and completion certificate issued by the clients successfully handled atleast 60,000 tons of limestone, Magnesite, dunite or other major minerals c. in any two of the Seven financial year (as on date of bidsubmission)		
13.	Average annual turnover statement duly certified by a Chartered Accountant (as per Annexure-IV)		
14.	The Annual Report / certified copies of Balance Sheet, Profit & Loss statement for 5years consecutive financial years i.e. FY 2019-20, 2020-21, 2021-22, 2022-23 and 2023-24		
15.	Valid Insurance for the machinery in the name of the tenderer		
16.	Permit validity certificate		
17.	Valid Emission Test Certificate if applicable		
18.	EPF Regn. Code No.& copies of remittance of PF to workers in preceding contracts		
19.	Copy of GST Registration certificate		
20.	Declaration for not having black listed either by TANMAG or by any other Govt. agencies (as per Annexure-V)		
21.	Declaration for not having tampered the Tender documents downloaded from the website <a href="http://tntenders.gov.in/">http://tntenders.gov.in/</a> <a href="http://www.tanmag.in">www.tanmag.in</a> (Annexure-VI)		

<b>S.No.</b>	<b>Checklist</b>	<b>Enclosed (Yes/No)</b>	<b>Reference in the Bid (Page No.)</b>
22.	Latest I.T return		
23.	Notarized translated English version of the documents in a language other than English/Tamil, if any		

**Documents to be enclosed in Part-II**

<b>S.No.</b>	<b>Checklist</b>	<b>Enclosed (Yes/No)</b>
1.	A covering letter on the letter head addressed to The Factory Manager (RKD)/Contract Section, TANMAG (as per Annexure-VIII)	

## Price Bid Annexure - X

<b>I. PACKING OF DEAD BURNT MAGNESITE AT RKD – 2024-25</b>	
<p><b><u>Nature of Contract:</u></b> Packing of Dead Burnt Magnesite (DBM) at the Rotary Kiln Division of TANMAG, Thathiengarpatti, Salem-12 and arrange to stack the bags as per our instructions properly.</p> <p><b><u>Quantity:</u></b> 3,000 MT per month (approx) at the rate of 120 MT per working day.</p>	
<b>Work Involved</b>	<b>Rate quoted per MT (Rs)</b>
<p><b><u>Bunker Screening of DBM:-</u></b> Single Bunker Screening, filling the bags using shovel, weighing each bag to 50 Kgs, machine / hand stitching, marking the grade of DBM and lot number and stacking (open Yard stacks should be covered with Tarpaulin) to a height of 14 bags and assisting for collection of lab samples from bags and comprising the described works below.</p> <ul style="list-style-type: none"> <li>➤ Picking up of coating, foreign pieces and refractory brick pieces from loose and oversize materials.</li> <li>➤ To carry out packing work and stacking in the Shed No.1 and including the same in Shed No.2 &amp; 3.</li> <li>➤ Collecting samples during customers inspection and re-stitching the bags using machine/hand (per sampling)</li> </ul>	<b>Basic Rate</b>
<p><b><u>Manual Screening of DBM:-</u></b> Single Manual Screening, filling the bags using shovel, weighing each bag to 50 Kgs, machine / hand stitching, marking the grade of DBM and lot number and stacking (open Yard stacks should be covered with Tarpaulin) to a height of 14 bags and assisting for collection of lab samples from bags and comprising the described works below.</p> <ul style="list-style-type: none"> <li>➤ Picking up of coating, foreign pieces and refractory brick pieces from loose and oversize materials.</li> <li>➤ Collecting samples during customers inspection and re-stitching the bags using machine/hand (per sampling)</li> </ul>	<b>105% of basic rate</b>
<p><b><u>Without screening of DBM:-</u></b> Without screening, filling the bags using shovel, weighing each bag to 50 kgs, machine/hand stitching, marking the grade of DBM and lot number and stacking (open yard stacks covered with tarpaulin) to a height of 14 bags and assisting for collection of lab samples from bags and comprising the described works below.</p> <ul style="list-style-type: none"> <li>➤ Picking up of coating, foreign pieces and refractory brick pieces from loose and oversize materials.</li> <li>➤ Collecting samples during customers inspection and re-stitching the</li> </ul>	<b>90% of Basic Rate</b>

bags using machine / hand (per sampling)	
<u>Re-screening of DBM:-</u> Re-screening of packed materials by removing the stitching, Manual re-screening, filling the bags using shovel, weighing each bag to 50 kgs, machine / hand stitching, marking the grade of DBM and lot number and stacking (open yard stacks covered with tarpaulin) to a height of 14 bags and assisting for collection of lab samples from bags and comprising the described works below. <ul style="list-style-type: none"> <li>➤ Picking up of coating, foreign pieces and refractory brick pieces from loose and oversize materials.</li> <li>➤ Collecting samples during customers inspection and re-stitching the bags using machine / hand (per sampling)</li> <li>➤ Bags found damaged should be replaced with new.</li> </ul>	<b>105% of Basic Rate</b>
<u>DBM Wet Materials Drying &amp; Repacking:-</u> To unpack the wet materials inside the shed, spreading it on the floor to a height of half a feet, drying in for two days (natural drying) and then filling the bags using shovel, weighing each bag to 50 Kgs, machine / hand stitching, marking the grade of DBM and lot number and stacking (open Yard stacks should be covered with Tarpaulin) to a height of 14 bags repacking it in 50 kgs bags and stacking as per our instructions	<b>105% of basic rate</b>
<u>DBM Lots Shifting:-</u> Lot shifting and restacking of the 50 kgs DBM bags to a height of 14 bags within the shed, to shift other godowns and open yard ( open Yard stacks should be covered with Tarpaulin) manually as and when required	<b>40% of basic rate</b>
<u>Crushing and packing of DBM Rings:-</u> Picking, Sorting and crushing of the oversize, coating piece and Ring piece materials in our Mini Jaw Crusher and filling the bags ( inserting of the one in to another SHHDPE bags ) using shovel, weighing each bag to 50 Kgs, machine / hand stitching, marking the lot number and stacking (open Yard stacks should be covered with Tarpaulin) to a height of 14 bags, and assisting for collection of lab samples from bags	<b>105% of Basic Rate</b>
<u>Repacking of DBM:-</u> Repacking the materials from worn out bags weighing each bag to 50 kgs, machine/ hand stitching and stacking to a height of 14 bag	<b>50% of basic rate</b>
<u>DBM Loading and Despatch:-</u> Loading of packed bags into trucks for despatch and covering the open yard stack with tarpaulin after loading	<b>Rate per MT</b>
<u>DBM Bag Shifting to RO godown</u> Packed DBM 50 Kgs Bags shifting to Register Office godown distance 12 KM from RKD Factory by using Tipper and stacking to a height of 14 bag as and when required as per our instruction	<b>Rate per MT</b>



<u>Other works:-</u> Unloading and Stacking of Basic bricks / Alumina bricks / Bricks lining steel sheet / Castables / Cement / New HDPE bags / S.H. HDPE bags / P.E Liner etc.,	<b>Rate per MT</b>
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## **Price Bid Annexure - XI**

<b>II. MATERIAL HANDLING WORK AT RKD USING JCB &amp; TIPPERS - 2024-25</b>	
<b>Nature of Contract:</b> Transporting and Loading / Unloading of Raw Magnesite, RM Dust, SC Dust, DBM and various materials at RKD	
<b>Quantity:</b> 120 MT of DBM and 450 MT of RM handled per working days	
<b>Work Involved</b>	<b>Rate quoted per MT Rs.</b>
(v) RM yard loading ( from different yards ) into Tippers / Dumpers, transportation and unloading into Crusher Hopper after weighing in RKD Weigh Bridge using JCB and Tipper including self-dozing at yard.	<b>Basic Rate</b>
(vi) DBM Yard loading ( from Transit Tower Yard ) into Tipper Transportation and unloading the same at Respective Factory godowns & CBP godown after weighing in RKD Weigh Bridge using JCB and Tipper including self-dozing at yard.	<b>100 % of Basic Rate</b>
(vii) SC Dust / RM Dust loading at crusher, Transporting, Unloading outside of Factory yard after weightment using JCB and Tipper. BT / UB materials loading, Transporting, unloading to crusher hopper and Yard after weightment by using JCB and Tipper	<b>100 % of Basic Rate</b>
(viii) DBM drop test and catching DBM using Tipper at Transit Tower and transporting of DBM after weighing respective godowns as and when required. Catching of bag filter dust from the bottom of bag filter hopper, weighing in weigh bridge, dumping in the respective yard using Tipper.	<b>60% of basic rate</b>
<b><u>Miscellaneous work using JCB on hourly basis during plant running days / stoppage period.</u></b> Loose DBM heaping inside the Godown, Removal and heaping of DBM at Transit Tower Yard, Heaping of RM at RM yard / inside Factory, Loose RM Dust/Jelly removal from the Crusher pit/ Apron Feeder Yard itself for day	<b>Rate / Hour</b>

today packing, Shifting of miscellaneous items using JCB, viz HDPE Bags Heavy Mechanical / Electrical items, Bush cleaning, Trench for Electrical work, shifting of brick for kiln for lining work from Brick stock yard, Transporting of Ring piece from Burner platform to Mini Jaw Crusher, Smoke Chamber Dust removal from the SC Dust pit and dumping the same at ground level nearby using JCB. etc., ( Rate / Hours )	
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The rate quoted above is exclusive of applicable Tax & Tax will be extra.

All the conditions mentioned in the tender document have been read and accepted.

**Signature of Bidder**

**(Seal with Address)**